

TraxView Classic		
#	Module	Hop Key
1	Purchasing	PU
2	Accounts Receivable	AR
3	General Ledger	GL
4	Commodity Accounting	CA
5	Inventory	IV
6	Order Entry/Invoicing	OE
7	Payroll	*N/A*
8	Pricing	PR
9	Production	PD
10	Notes System	NO
11	Sales Analysis	SA
12	Patronage and Equity	PE
13	3rd Party Interface	P3
14	TraxReport Menu	TR
15	System Maintenance	SYS
	Utilities	UT
	Sales Commission	SC
	Bank Reconciliation	BR
	Recurring Invoice	RO
	Farm Plan	FP
	Web Services	WW
	Report File Print (DV.4)	PRTC

TraxView GUI/Windows Common Keystrokes	
Tab	Moves your cursor to next enabled control
Enter	Validate the value in the current control
TraxView GUI Selection Prompts:	
A=All	Alt-A
S=Select	Alt-S
I=Single	Alt-I
L=List	Alt-L
V=Save	Alt-V
Checkboxes	Alt- _

TraxView Classic Search Features	
F1	Returns to the previous report page.
F2	Moves forward 1 page.
F3	Returns to screen 1 of the report.
F4	Goes to the last page of the report.
HOME	Searches forward through the report
END	Searches backward through the report.
DELETE	Removes all report lines from the display except those matching search criteria.
PAGE DOWN	Moves forward 1 screen at a time.
PAGE UP	Moves backward 1 screen at a time.
INSERT	When a line has been highlighted from the DELETE mode, INSERT will take the screen to that page in the report.

TraxView Classic		
F1/PGUP	Previous Record	Use to display a prior record in file on screen.
F2/PGDN	Next Record	Use to display the next record in file on screen.
F3	First Record	Displays the first record stored in file.
F4	Last Record	Displays the last record stored in file.
Shift-F5	Help	Use to display the message window.
Shift-F6	Inquire Mode	Switches from the current function mode back to Inquire only
Shift-F7/Insert	Add Mode	Use at any prompt on screen to initiate a new record added to file. Upon accepting a new record the screen reverts to Inquire mode.
Shift-F8	Change Mode	Display the record to be maintained. Switch from Inquire to Change mode. Upon accepting a change to an existing record the screen reverts to Inquire mode.
Shift-F9/Delete	Delete Mode	Display the record to be maintained. Switch from Inquire to Delete mode. Upon accepting the deletion of a record the screen reverts to Inquire mode.
Select/End	Display Detail Windows	Any hidden Detail Windows will appear on screen while in Inquire mode.